

RPES Advisory Committee Conference Call Minutes

FY 15 – Q2, March 3, 2015

Members in attendance:

- Chair – Steve Naranjo, PWA
- Ann Callahan, NEA
- Steve Huber, MWA
- Mike Grisham, SEA
- Brian Wienhold, PA
- Jim Harnly, NEA
- Amy Hegarty, RPES
- Dana Lamberti, RPES

Agenda:

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| • Call to order and welcome | Steve |
| • Status report of old business | Amy |
| • New business | Steve/Amy |
| • Next meeting and adjournment | Steve |

Old Business:

- Supergrade Panel held March 10 and November 19 (2014) – five still in queue waiting for ST slot
- Year of the RL – webinars and cohort group discussions – Amy and Brian update the committee regarding possible involvement and implications for the RPES Program:
 - Monthly webinars are continuing, cohort groups are meeting after each webinar; the most recent one was held February 26. Time was spent discussing the ORISE Program as a way to supplement the research work. In addition, a summary was provided of the YRL Presentation to the AC, who showed strong support of the YRL initiatives being sought. Also discussed was ways to explore the compensation process to make the RL an attraction too for future applicants. The cohort groups were to submit comments regarding what is working well, what should be preserved, within the role of the RL.
 - Brian wanted to emphasize that, during his cohort group, RPES was brought up as a program that is working well, serves the agency well, and is a good tool for managing the science.
 - Amy will continue to share the meetings when they are announced
- Committee membership and tenure (handout) – replacements approved by Dr. Liu started March 1. When they receive memo from Dr. Liu, Steve will reach out to talk with them, bring them up to date on our work. All are junior members.

New Business:

- Identify new members that will begin their service as soon as Dr. Liu's memo reaches them
 - PWA: Jungmin Lee (Parma, ID)
 - PA: Christi Swaggerty (College Station, TX)
 - SEA: Kyoung Ro (Florence, SC)
 - MWA: Claire Baffaut (Columbia, MO)
- Patent Applications: Amy received a few email questions about this topic so she wanted to bring it to the attention of the Committee – is this something to revisit in our policy? The Committee agreed that current policy is appropriate but that there might be some clarification needed regarding the terminology used in the policy and manual.
- Request by Dr. Liu to streamline Ad Hoc Panels: Amy, Dana, and a panel chair drafted a starting point for the Committee to consider. The draft proposal will be shared with the Committee for further consideration, comment, edits, etc. Once we all agree, it will be submitted to Dr. Liu to respond to his request.
- Scheduling an in-person meeting during FY 15; RPES will fund. During this few days, we can meet our new members, and tackle updates to the P&P and Manual. Once we have our new members on board, Amy will send out a doodle poll to solicit available dates and locations.

Tabled for next meeting:

- Results of brainstorming activity - How to move RPES panel operations into the future; review comments made on chart for Actionable Items

Next meeting (in person)
FY 15 Q3 – Late May/June TBD